

March 20, 2020

To: Board of Directors
Leinkauf Historic District Neighborhood organization

From: Shirley Eiland

Re: Review of finances for year ending December 31, 2019

I have reviewed the LHDNO financial records as required by the organization's bylaws. The review consisted of the following:

- President and Treasurer Questionnaire
- Review of the annual profit and loss statement
- Review of the 2019 Annual Financial Report
- Review of the Treasurer's reports
- Review of the receipts and disbursements
- Review of the 2020 budget
- Review of IRS Form 990-N submission documentation
- Review of receipt book and check registers
- Review of source documents and bank statements for the months of January, April, July, October and December
- Review of previous findings/recommendations
- Findings and recommendations

There were no findings or recommendations required in the 2018 audit. The 2019 audit does not have findings or recommendations. The Treasurer provided very well organized, thorough records and all transactions reviewed had source documentation.

The full report has been provided to the President and Treasurer of the LHDNO Board of Directors.